



The Hindu Temple of Greater Chicago

10915 Lemont Road, Lemont, IL 60439 Ph: (630)-972-0300 Fax: (630)-972-1111 Web: www.htgc.org
A Not For Profit Organization – Established 1977

For Office Purpose

HTGC Trusteeship Nomination Form

The members of The Hindu Temple of Greater Chicago (HTGC) will elect Trustees, from regular category (Regular members) and from Patron Category (Patron members) for a 4 year term starting January 1st, and ending December 31st. Per Article III Section 7b(i), additional Trustees shall also be elected to fill any vacancies in the Board. As required by HTGC Constitution, the organization is seeking nominations from eligible candidates for 'Board of Trustees.

Qualifications required to be a Board of Trustees (Bylaw 25) are: The candidate shall be a member of HTGC in good standing for at least two (2) consecutive years including the current year and shall show evidence of having served as a member of any HTGC committee for at least one year within the past ten years from the date of filing nomination. Only Regular and Patron members are eligible. (Refer backside for Bylaw 25 for details).

Further, each nomination shall be proposed by an HTGC member of the same membership category and seconded by another HTGC member of the same membership category for which the nomination is being filed. The deadline for submitting nominations along with a **\$100.00 non-refundable nomination fee** and required signatures is 9:00 P.M. on 15th October, The final list of nominees shall be printed on the election ballot by the Election Committee.

Please submit the duly completed Nomination Form either by mail or in person addressed to: Chairperson Nominating Committee, The Hindu Temple of Greater Chicago, 10915 Lemont Road, Lemont, IL 60439 on or before 15th October _____.

The deadline to withdraw the nomination is 9:00 P.M. on October 31st, _____.

Please allow at least three (3) business days for the postal mail to reach HTGC by the stated deadline. Nominations received after the deadline will not be considered.

I, _____, a _____ (Regular/Patron) member of the HTGC, hereby file my candidacy to be a HTGC Board of Trustee from _____ (Regular/Patron) membership. I have served as Chair /Member of _____ committee/Board of Trustee during the year _____ . I shall abide by the Constitution and Bylaws of HTGC.

Signature: _____ Date: _____

Address: _____ City: _____ State: _____

Zip: _____ Phone No: (_____) _____

Nomination Supporting Signatures:

Please note that only Regular members can propose and sign for Regular Category Trustee candidacy and only Patron members can propose and sign for Patron Category Trustee candidacy.

The following current HTGC member in good standing has proposed my candidacy for HTGC Trusteeship

Name of the member: _____

Signature: _____ Date: _____ Membership

category _____ Address: _____

_____ City: _____ State: _____ Zip: _____

_____ Phone No: (_____) _____

The following current HTGC member in good standing has proposed my candidacy for HTGC Trusteeship

Name of the member: _____

Signature: _____ Date: _____ Membership

category _____ Address: _____

_____ City: _____ State: _____ Zip: _____

_____ Phone No: (_____) _____

Note:

1. An eligible member can file nomination for HTGC Trusteeship in one Membership Category only. If the same nominee files nomination in more than one Category, all (or both) the nominations of the candidate will be rejected.
2. A Nominee shall pay One hundred US dollars (\$100.00) application fee for HTGC Trusteeship candidacy. This form, in pdf, can be downloaded from the HTGC website (www.htgc.org)



The Hindu Temple of Greater Chicago

10915 Lemont Road, Lemont, IL 60439 Ph: (630)-972-0300 Fax: (630)-972-1111 Web: www.htgc.org
A Not For Profit Organization – Established 1977

For Office Purpose

BYLAW 25: NOMINATING COMMITTEE (N.C.)

In addition to the responsibilities outlined in Article V, Section 10 of the HTGC Constitution, the following guidelines shall be observed.

The Nomination (or Nominating) Committee shall Publish list of vacant trustee positions for each voting membership category (Regular and Patron) and solicit nominations for the Trustees of the corporation *by October 1 of each year.*

Receive all nominations filed with the HTGC office on or before the cut-off date of October 15th at the HTGC Office.

Nominations sent elsewhere to other than the temple office shall be invalid.

1. Each nomination shall be proposed by a HTGC Member of the same membership category and seconded by another HTGC member of the same membership category for which the nomination is being filed.
2. An eligible member can file nomination for HTGC Trustee election in one category only. If nomination is filed in more than one category by the same nominee, all the nominations will be rejected.
3. A nominee shall pay one hundred dollars application fee to file for HTGC trusteeship nomination.
4. Qualifications required to be a member of BOT:
 - i. The candidate shall be a HTGC member in good standing for two calendar years and shall have served as a member of any HTGC committee for at least one calendar year within the last ten years from the date of filing the nomination, or has ever served as a trustee on the HTGC Board, subject to the term limits for trustees."
 - ii. Life time term limits are three terms in any combination.
 - iii. Any member can serve as a trustee for two consecutive/successive terms whether any of the terms is full term of four years or partial, due to resignation. However, a member "appointed by the board of trustees to fill a vacancy" shall be eligible to serve two consecutive/successive terms as a trustee in addition to the period he/she has served as a trustee "appointed by the board to fill a vacancy Once a member has served as a trustee, he/she shall not be eligible for appointment by the board to fill vacancy.
 - iv. If a member has served two consecutive/successive terms, he/she shall be eligible to file nomination only after a gap of two years, for the last and final third term, in lifetime.
 - v. Annual member shall not be eligible to contest for trustee position.
1. Additional desired qualifications: Prior experience with other community or professional organizations, demonstrated leadership qualities, team worker, and availability. Collect the evidence from the nominees to determine the eligibility of nominees.
2. Prepare the list of nominees by alphabetical order of last names for each category
3. Secretary shall provide a soft PDF copy of the Membership List to each nominee after receiving a Notarized affidavit as shown in Bylaw 30.
4. There shall be no floor nominations at the General Body Meetings.
5. All meetings of the Nominating Committee shall be held in the HTGC premises. The Nominating Committee Meeting Minutes shall be sent to the President and HTGC Board at least 5days before its Regular scheduled October meeting.
6. The Board shall finalize the list of eligible candidates in its October meeting.
7. Last day for the withdrawal of nomination is 9:00 PM on October 31st of the calendar year

BYLAW 26: ELECTION COMMITTEE

Section 1:

- 1.1. Election Committee shall be responsible to conduct elections as per HTGC Constitution and Bylaws.
- 1.2. The President with approval of Board of Trustees shall appoint an *Adhoc* Election Committee on or before September 15th.
- 1.3. Election Committee shall consist of 7 members including one Chairperson, two members from Patron Member



The Hindu Temple of Greater Chicago

10915 Lemont Road, Lemont, IL 60439 Ph: (630)-972-0300 Fax: (630)-972-1111 Web: www.htgc.org
A Not For Profit Organization – Established 1977

For Office Purpose

category, two members from Regular Member category (excluding Annual Associate Members) and two members from current Executive Committee. Other than the two members from the current Executive Committee, the remaining members shall not be from the current Board of Trustees.

1.4. Members of the Election Committee shall not be eligible to contest in the election.

Section 2:

1.1 HTGC Secretary shall provide an electronic copy and a hard copy of certified (by President, Secretary, Treasurer and Membership Chair) and Board Approved Membership List to the Election Committee Chairperson on or before October 31st.

1.2 Election Committee shall submit election procedure to HTGC President and the HTGC Board of Trustees on or before October 31st.

1.3 Ballots

a) Ballots shall be sequentially numbered for each category of members. Beginning and ending numbers shall be at the discretion of the Election Committee Chairman.

b) Ballots shall be of two different colors: one color for voting Regular Members and another color for voting Patron Members.

c) Ballots shall be printed with nominee names in alphabetical order of last names.

d) Ballots shall be printed with voting instructions to include the following:

i) Place an "X" or a check mark clearly for the nominee in the space provided before the nominee's name.

ii) Vote for only the required number (specify number) of nominees in either Regular or Patron Categories.

iii) Vote is invalid if:

-voted for more than the required number of nominees in the respective voting category

- "scratched off" a name / "wrote in" a name

-signed the ballot

-altered the ballot in any way

1.4 Election Results: Election Committee chairperson shall announce the results of the election at the designated forum on the day of election.